

504 POLICY/NONDISCRIMINATION/GRIEVANCE

The Housing Authority and any of the properties it manages does not discriminate on the basis of handicap status in the admission of, access to, or treatment or employment for any of its projects or programs

The Housing Authority adheres to the 504 Act policies to assist those with disabilities as delineated by H.U.D. The 504 Act applies to clients and client applicants as well as employees and job applicants. The Executive Director is the 504 Coordinator. Any of these groups may request a reasonable accommodation, and if denied a right to grieve the decision. The following is the process to be followed.

1. Client applicants and clients may request a reasonable accommodation in writing and it will be directed to the effected department. Staff will then present to their supervisor and the supervisor will take it to the Executive Director. If the reasonable accommodation is denied, the client applicant or client may request a grievance hearing or review as set up in the various program policies.
2. Job applicants may request a reasonable accommodation in writing and it will be submitted to the Executive Director. If denied, the denied job applicant may request a grievance hearing within ten days of denial. The grievance hearing officer will conduct a hearing within ten days of the request and within ten days of the hearing render a decision.
3. For all current employees, a reasonable accommodation may be requested during employment. If denied, the employee should following the grievance procedures spelled out in the Affirmative Action Plan.

For external complaints, you may contact:

- U.S. Department of Housing & Urban Development: 1-800-669-9777; TDD 1-800-927-9275
- Your local, state, or national protection and advocacy system
- Your private Fair Housing agency
- The Mental Health Law Project: 1-202-467-5730
- The U.S. Department of Justice: 1-202-514-4713